

# In Practice Open Call Submission Checklist

To be considered, please go to the SculptureCenter website at [www.sculpture-center.org/public\\_process](http://www.sculpture-center.org/public_process) and fill out the application on the Submittable online submission platform by 11:59pm on June 15, 2019.

The In Practice exhibition is primarily installed in SculptureCenter's Lower Level. We also accept proposals for the exterior of the building, relevant off-site projects, and web/publication/print projects. You may also propose projects for other institutional spaces (e.g. restrooms, elevators, etc.). Artists are welcome to experiment with unconventional display and exhibition formats. Past In Practice projects have included objects, installations, performance, web-based works, institutional interventions, mobile apps, multiples, and publications.

Your application must be submitted through our online submission platform (Submittable) by midnight on June 15, 2019. Please note that we are not accepting and will not review submissions by mail, drop off, or email.

While Submittable allows applicants to save and return to their applications, we strongly recommend that you review the below list of required information in advance, complete a separate document offline, and copy your finalized responses into the online fields. We strongly recommend that the application be completed online several days in advance of the deadline.

To complete your application, you will be asked for:

## **Contact information**

**CV** (PDF)

**Artist statement** (up to 250 words)

**Project proposal** (up to 400 words)

In your proposal, please describe how the images you are submitting relate to the proposed project (i.e. related prior work, work in progress, etc.)

## **Project proposed budget**

Please submit a preliminary itemized budget. We understand that this may change, but please provide a realistic estimate of your production and transport expenses. Artists selected for the In Practice program will receive up to \$2,000 in production support. The level of production support depends upon the scope of accepted works and available funding.

Participating artists will receive a separate honorarium of \$250. You do not need to include an honorarium in your production budget. The In Practice exhibition budget does *\*not\** provide for travel to or accommodation in New York. If travel is required for your project you must include this within your proposed \$2,000 production budget.

## **Work samples**

Your application images may include proposal drawings, renderings, research images for the proposed project, and/or images of prior work that relate to the proposal.

Images: You may include up to 15 images total. Required file format: JPEG. Please submit image files under 5MB. JPEGs must be named according to the following convention: Lastname\_Firstname\_Number.jpg (example: Duchamp\_Marcel\_01.jpg). Images that are formatted incorrectly may not be reviewed.

Image Captions: If applicable, or if more description is required than is allowed by the caption fields in the Images section, please provide additional caption information for work samples or project proposal images here. Please reference file names, e.g. Duchamp\_Marcel\_01.jpg.

Video and Audio: Please include up to 5 links to streaming video and/or audio works. Please provide full caption information for each video or audio file under the link. Please be sure to provide passwords for private videos and audio files. Video must be able to stream. We do not have the capacity to download and review video files.